



City of Imperial Beach, California

COMMUNITY DEVELOPMENT DEPARTMENT

825 Imperial Beach Blvd., Imperial Beach, CA 91932 Tel: (619) 628-1356 Fax: (619) 424-4093

ENCROACHMENT PERMIT APPLICATION

IBMC 12.04.020: No work shall be performed in any public right-of-way of the City excepting if such work is in accordance with the requirements set forth in all applicable ordinances of the City.

ALL ENCROACHMENT APPLICATIONS MUST BE ACCOMPANIED BY A PLAN

ENCROACHMENT PERMIT TYPE

TIER 1: (\$25 Fee)

- ☐ CONSTRUCTION STORAGE CONTAINER
- ☐ STORAGE PODS
- ☐ LANDSCAPING
- ☐ WASTE DUMPSTER
- ☐ SMALL TREE REMOVAL

WORK IN THE RIGHT OF WAY = 60 DAYS
TRASH CONTAINERS = 30 DAYS
STORAGE PODS = 5 DAYS

TIER 2: (\$150 fee and additional bond may be required by Public Works)

- ☐ LARGE TREE REMOVAL*
- ☐ NEW DRIVEWAY/CURB/GUTTER WORK*
- ☐ NEW UTILITY CONNECTION/REPAIR*
- ☐ FENCING
- ☐ OTHER (PLEASE DESCRIBE IN SCOPE OF WORK)

WORK IN THE RIGHT OF WAY = 60 DAYS

* = Requires Traffic Control Plan

APPLICANT INFORMATION

Property Address:

Street address City State Zip

Applicant Information:

Name Phone # E-mail Address

Street address City State Zip

Contractor Information:

Name Phone # E-mail Address

Street address City State Zip

Scope of Work (Project Start date, specific details of work, etc.):

Applicant Signature

Date

CITY USE ONLY

DEPT.

ACTION DATE

ACTION

REVIEWER/COMMENTS

Com Dev

Public Works

Planning

Admin fee:

Bond:

Total:

Permit #: